

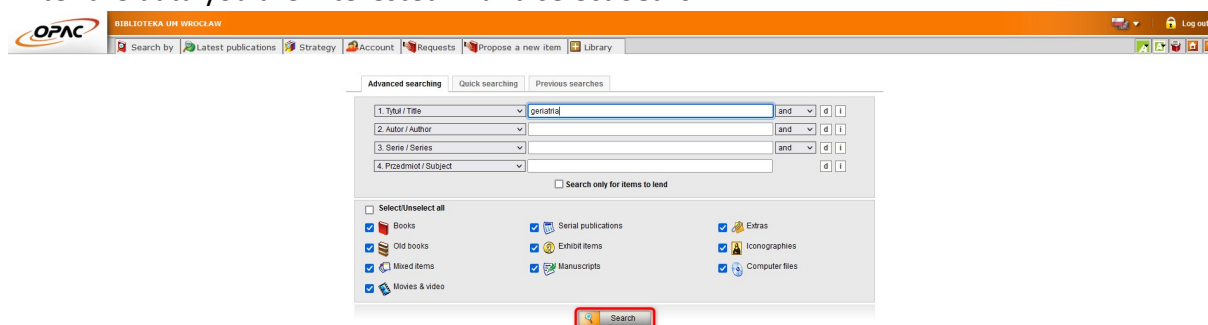
How to use the Free Access to Books Zone

Go to the library website bg.umw.edu.pl

Select the **OPAC Library catalogue**.



Enter the data you are interested in and select **Search**.



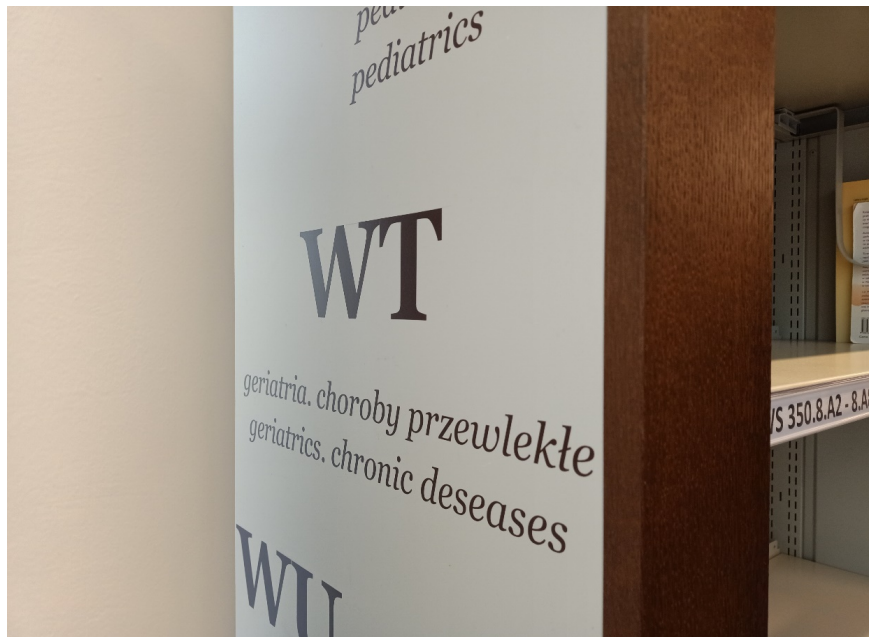
The results are presented as a list. Find a document with a Free Access Zone (Strefa Wolnego Dostępu) location and an Available status. Save or memorize its signature (which consists of, among other things, the NLM classification, in our case WT 100).

1847975	Mg	WT 100 GER 2018 Mg 847575	Strefa Wolnego Dostępu - wypoż. krótkoterminowe	On loan (until 26/10/2023)		
1847553	Mg	WT 100 GER 2018 Mg 847553	Strefa Wolnego Dostępu (I piętro)	Available		
1847554	Mg	WT 100 GER 2018 Mg 847554	Strefa Wolnego Dostępu (I piętro)	Available		
1850168	Mg	WT 100 GER 2018 Mg 850168	Strefa Wolnego Dostępu (I piętro)	Available		
WLS 6779	Mg.3	WT 100 GER 2018 WLS 6779	Strefa Wolnego Dostępu (I piętro)	Available		

The Free Access to Books Zone is located on the first floor of the library. Each bookcase is labeled according to the NLM classification. You can also find self-lending stations (selfchecks) there.



Go to the bookcase with a marking that matches the one on the signature of the book you are searching for.



Find the shelf with the number that matches the signature and select the book you are interested in.

Notice that the books are wrapped with different colored stripes indicating how to use the collection.

Books with a **RED** stripe are for on-site use.

Books with a **GREEN** stripe can be borrowed for a month.

Other books can be borrowed for the time specified in the user's status.

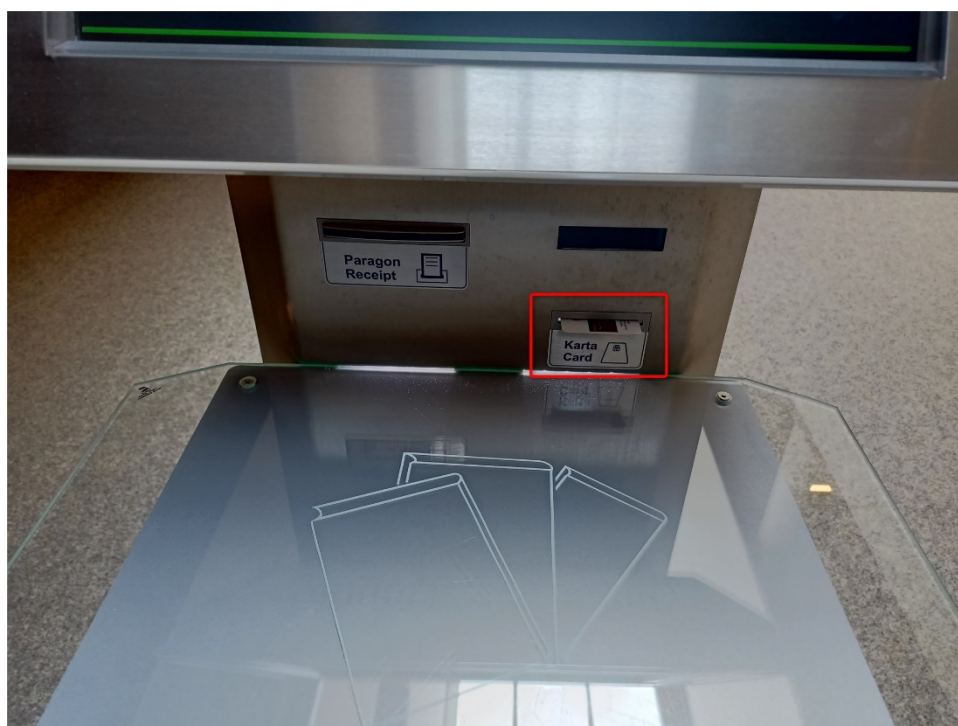
Gray and white stripes are used to keep the book collection in order.



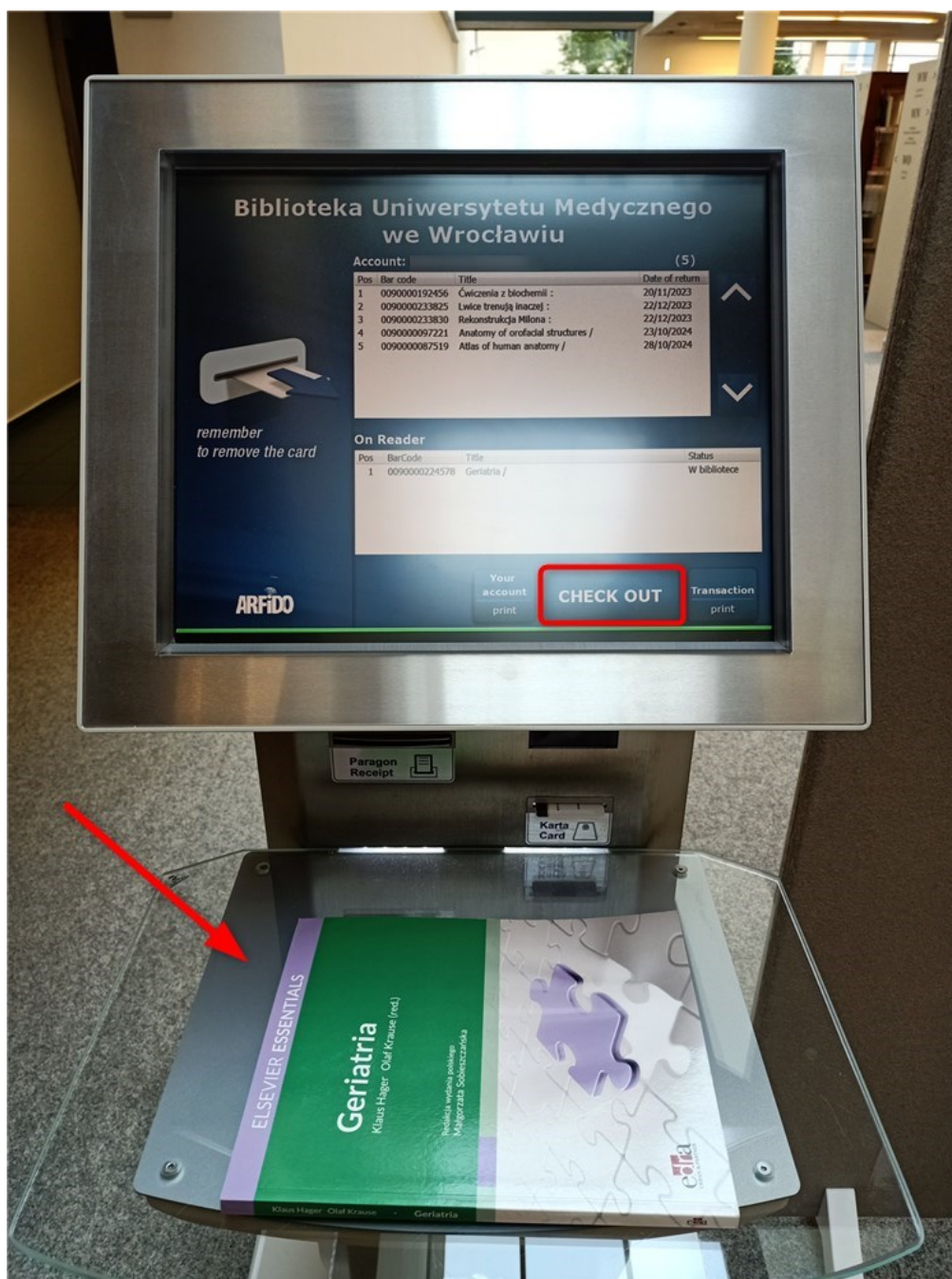
Approach the station with the book.



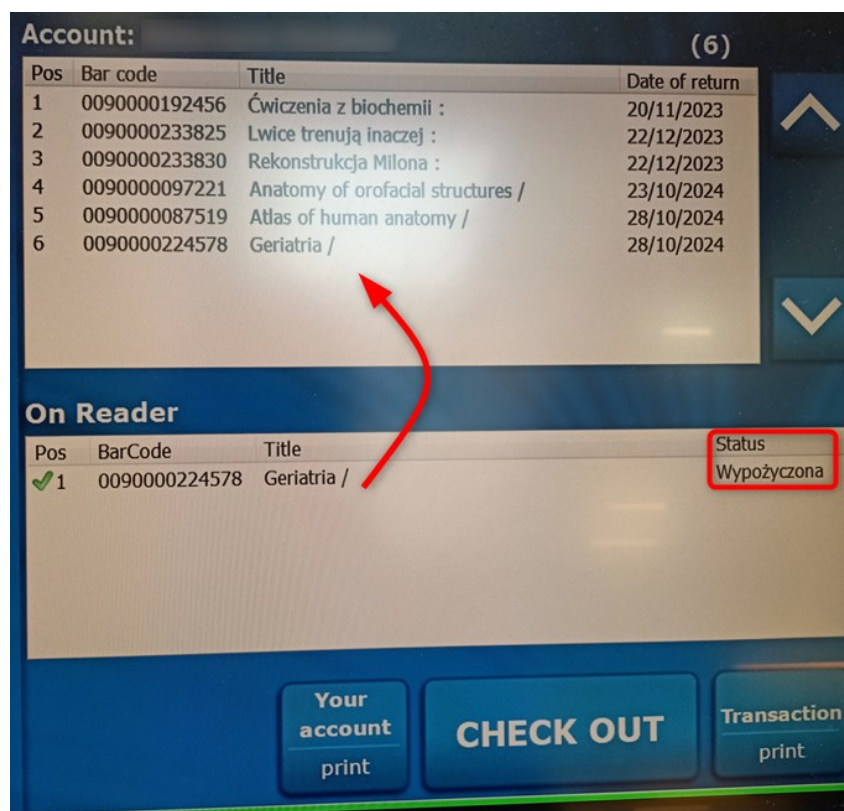
Insert your ID/library card into the device.



Place the book on the reader and select **Check Out**.



If the title of the book appeared in the upper window - the process was carried out successfully. Note the current status of the book on the reader (Wypożyczona – Borrowed).



After borrowing a book, you can print a confirmation of the last transaction or the current balance of your library account.

