

Annex no. 3 to
"Rules and regulations on the provision of
access to the collections of and the use of the
services of the Library of Wrocław Medical
University"
(order no. 173/XVI R/2025 of the Rector of
Wrocław Medical University of 17 October
2025)

Rules and regulations of the creative work room

1. The creative work room and the equipment located there are intended for students, PhD students and employees of the Wrocław Medical University and serves exclusively for educational, development and scientific purposes.
2. The room is supervised by employees of the UMW Library.
3. The room is available to employees, PhD students and students of the Wrocław Medical University during the opening hours of the Main Library.
4. Access to the room is only possible after booking it in advance by sending an email from the university domain address to makerspace@umw.edu.pl and receiving confirmation.
5. Only pre-registered persons are allowed to stay in the room, it is forbidden to transfer the room to other people.
6. The room is equipped with computers with 2D and 3D graphics software, a 3D printer and an A2 document scanner. The equipment may only be used for educational, development and scientific purposes.
7. The user is obliged to use the software in accordance with its licence and copyright laws.
8. It is forbidden to install your own software without the consent of a Library employee.
9. 3D printing is permitted in the room after prior approval of the model by a Library employee.
10. Prints can be made using materials available in the room (depending on current stock) or using your own materials after prior approval by a Library employee.
11. Prints requiring a large amount of material (over 200g) or a long production time (over 12 hours) may be subject to restrictions.
12. After finishing work, the user is obliged to clean up the workstation and delete unnecessary files from the computer.
13. The user is fully responsible for the equipment and software during its use. In the event of damage to the equipment or a malfunction, the problem should be reported immediately to a Library employee.
14. It is forbidden to make changes to the configuration of hardware and software without the consent of a Library employee.
15. The university is not responsible for data loss resulting from improper use of equipment.
16. A Library employee has the right to monitor compliance with the regulations and take appropriate action in the event of any violation.
17. Use of the room constitutes acceptance of these regulations.
18. Failure to comply with the regulations may result in temporary or permanent suspension of the right to use the room.