## Ordering documents for loan from the storeroom

Go to the library website www.bg.umw.edu.pl

Select the Integro Library catalogue.

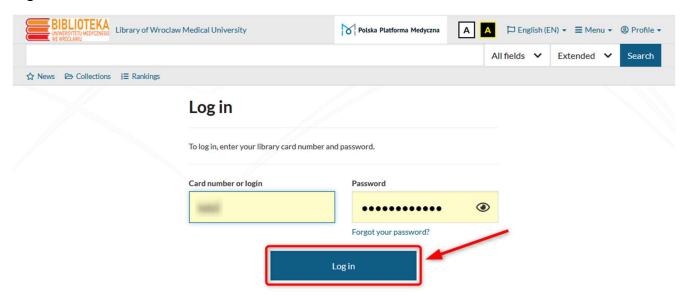


## Select Profile - Log In.



Enter your login and password, select Log in.

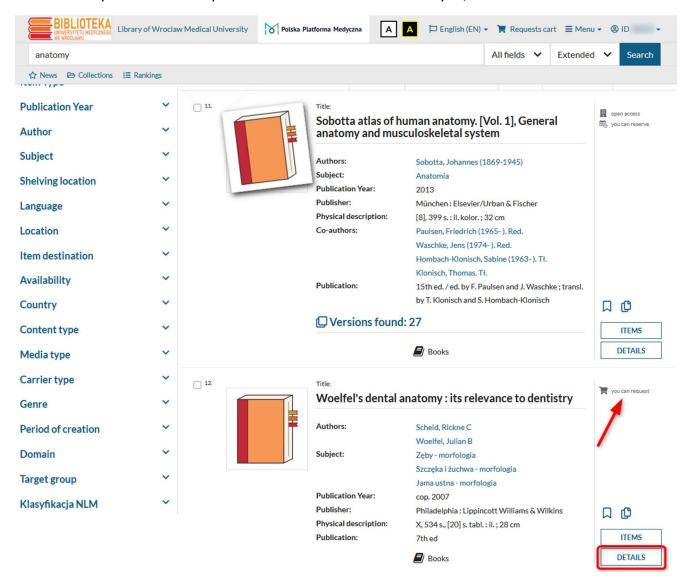
NOTE: the login is name.surname or library account number, the password created during registration.



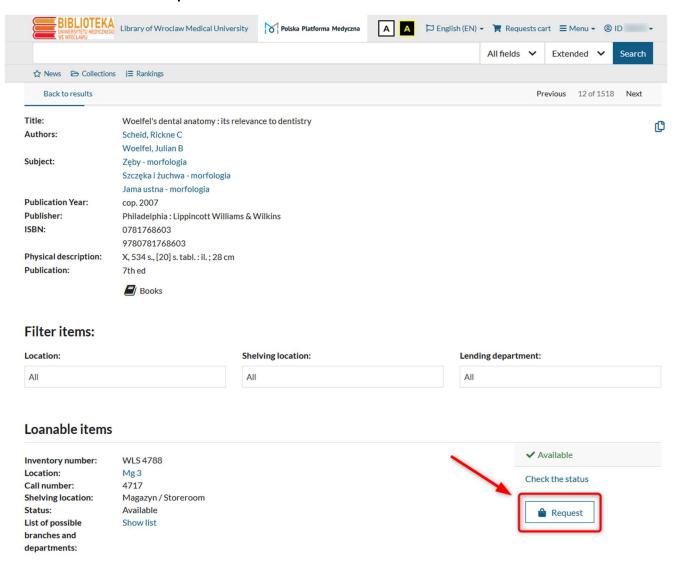
Enter the data you are interested in and select **Search**.



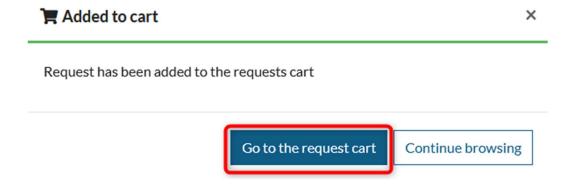
The results are presented in the form of a list. You can narrow down the number of documents using the filters available on the left side of the screen (agenda, publication type, etc.). The system suggests which books you can order. If you find a document that interests you, select **Details**.



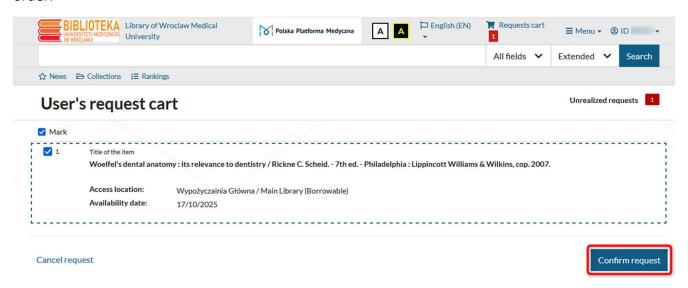
## Select a book and click Request.



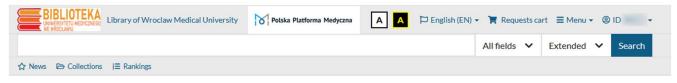
Your order has been added to the cart. You can now proceed to checkout by clicking on the **Go to request cart** option or continue browsing the catalog.



Once you have added all the documents you are interested in to your cart, you can **confirm** your order.



If the message **Requested items** appears on the screen, the process has been completed successfully. Please note the information regarding the delivery time of the document.



## Requested items

1. Woelfel's dental anatomy: its relevance to dentistry / Rickne C. Scheid. - 7th ed. - Philadelphia: Lippincott Williams & Wilkins, cop. 2007.



Back to the request cart

You will receive an email notification if the book is ready for pickup. You have 7 business days to pick up your order. If you fail to do so, the system will temporarily block your library account, you will lose the ability to order more books. If you are unable to pick up the document by the deadline, report to the library to cancel your order. This will avoid the temporary blocking of your account.

